

SCHEDULE
RECRUITMENT RULES FOR THE POST OF DRAUGHTSMAN

1.	Name of the Post	Draughtsman
2.	Number of Post	12 (Twelve) 2020 Subject to variation depending on work
3.	Classification	General Central Services Group- 'C' Non-Gazetted – Non-Ministerial
4.	Scale of Pay	Level – 4
5.	Whether Selection or Non-Selection Post	Not Applicable
6.	Age limit for direct recruits.	<p>Between 18 & 30 years (Relaxable for Government servants upto 40 years in accordance with the orders or instructions issued by the Govt. provided such Govt. servants are working for not less than 3 years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the Dept. will be useful for efficient discharge of duties in the post for which selection is made)</p> <p>Note: (1) In the case of recruitment made through advertisement, the crucial date for determining the age limit shall be the closing date for receipt of applications.</p> <p>Note: (2) In the case of recruitment made through Employment Exchange, the crucial date for determining the age limit shall in each case, be the last date up to which the Employment Exchange are asked to submit the names.</p>
7.	Educational and other qualifications required for direct recruits.	<p>Degree in Civil Engineering/ Architecture from recognized University; 0Y</p> <p>Diploma in Civil Engineering/Architecture from a recognized Institution with three years experience in Town Planning; or Two year Diploma / Certificate in Draughtsmanship (Civil) from recognized Training Institute with 5 years experience in Town Planning.</p> <p>Note: The qualification regarding experience is relaxable at the discretion of the competent authority in the case of candidates belonging to the scheduled castes or scheduled tribes if at any stage of selection, the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.</p>
8.	Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees.	Not Applicable
9.	Period of Probation, if any	Two years
10.	Method of Recruitment whether by direct recruitment or by promotion or by deputation / transfer and percentage of the vacancies to be filled by various methods.	<p>By Direct recruitment</p> <p>Note: Vacancies caused by the incumbents being away on deputation or long illness or study leave or under other circumstances for a duration of one year or more may be filled on deputation basis from officials of Puducherry Administration.</p>

		<p>(a)Holding analogous posts on regular basis; and (b)possessing the qualifications and experience prescribed for direct recruits under column(7).</p> <p>(Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or departments of the Central / State / Union Territory Governments shall ordinarily not exceed 3 years. The maximum age limit for appointment by deputation shall be "not exceeding 56 years" as on the closing date of receipt of applications.)</p>
11	In case of recruitment by promotion/transfer grades from which promotion / deputation is to be made.	Not Applicable
12	If a Departmental Promotion Committee/Recruitment Committee exists, what is its composition?	Group 'C' Departmental Confirmation Committee(for considering confirmation)/ Recruitment Committee:- (1)Secretary to Government(Town Planning) ...Chairman (2)Chief Town Planner, Town and Country Planning Department, Puducherry ... Member (3)Member Secretary, Puducherry Planning Authority ... Member
13	Circumstances in which UPSC to be consulted in making recruitment.	Not applicable

(GEORGE K MARAM)
ADDL. SECRETARY TO GOVT. (HOUSING)

Place : Puducherry
Date : .06.2020